



GOVERNMENT OF ANTIGUA AND BARBUDA

Office of National Drug and Money
Laundering Control Policy
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SUPERVISORY AUTHORITY

(Section 11(xiii) of the Money Laundering (Prevention) Act 1996 as amended; sections 33, 34 of the Prevention of Terrorism Act 2005 as amended)

Directive No. 4 of 2011

To: Financial Institutions

From: The Supervisory Authority under the Money Laundering (Prevention) Act 1996

Subject: Forms for Reporting of Terrorist Property and Suspicious Financial Activity
Related to Terrorism

Date: 1 September 2011

Effective immediately, reports to be made to the Director of the ONDCP pursuant to sections 34(1) and 34(3) of the Prevention of Terrorism Act 2005 as amended are required to be submitted on the new **Form 3 — Terrorist Property Report**. A copy of Form 3 is attached.

Reports under subsection 34(1) of the Act are reports disclosing:

1. the existence of funds or property owned or controlled by a terrorist or terrorist group;
2. the existence of funds or property owned or controlled on behalf of a terrorist or terrorist group.

Reports under subsection 34(3) of the Act are:

1. reports required to be submitted every three months on the possession or control of funds or property owned or controlled by a terrorist, terrorist group or financier of terrorism;
2. reports required to be submitted every three months on the possession or control of funds or property owned or controlled on behalf of a terrorist, terrorist group or financier of terrorism;

Form 3 is available in an electronic format from the ONDCP.

Use of all forms issued prior to the date of this directive for making reports pursuant to sections 34 (1) and 34(3) of the Act is hereby discontinued. The old forms will no longer be accepted by the ONDCP.

Meanwhile, reports pursuant to section 34(4) of the Act concerning transactions, attempted transactions or proposed transactions suspected of being related to terrorism, the commission of a terrorist act or conducted by a terrorist or financier of terrorism should be submitted on **Form 1: Suspicious Activity Report** previously issued by the Supervisory Authority.

A handwritten signature in black ink, appearing to read 'E. Croft', enclosed within a large, hand-drawn oval. The signature is fluid and cursive.

Edward Croft
Lt. Col.
Director of the ONDCP and
Supervisory Authority under
The Money Laundering (Prevention) Act 1996

Terrorist Property Report

(Section 34 of the Prevention of Terrorism Act 2005)



Use this form to make reports on Terrorist Property to the Director of the ONDCP.
 A financial institution should use this form to:

(1) Report that it is in possession or control of terrorist property; or
 (2) Make a quarterly report stating whether or not it is in possession or control of terrorist property.

“Terrorist” means a person or group designated as a “specified entity” by the Minister of Foreign Affairs or the Attorney General.
 “Terrorist property” means funds or property that belongs to or is held on behalf of or for the benefit of a terrorist or financier of terrorism.
 “Financial institution” means (a) a commercial bank, or (b) any institution which makes (i) loans (ii) advances (iii) investments, or (iv) accepts deposits of money from the public.

Submit this form when completed to The Director, ONDCP Headquarters, P.O. Box W827, Camp Blizard, Antigua

PART A – Reporting Financial Institution

1. Name
2. Street Address
3. City/Town 4. State/Province 5. Post code
6. Country
7. Type of financial institution
8. Telephone 9. Fax
10. Email

Please type or print and select boxes and buttons as appropriate.

PART B – Reporting Period

11. This report is for the following period:
- a. January to March
 - b. April to June
 - c. July to September
 - d. October to December
- Year
- This is a report made upon discovering funds or property suspected of being related to a specified entity.

PART C – Checks Made of Specified Entities

12. The financial institution named in Part A has over the reporting period made itself aware of the names and identification details of specified entities (terrorists and terrorist organizations) published in the source(s) ticked below and compared them to the identities of its customers:
- (a) **The Gazette of the Government of Antigua and Barbuda —**
 - Prevention of Terrorism (Security Council Resolution) Orders and amendments**
 - Prevention of Terrorism (Specified Entities Account and Property Freezing) Orders and amendments**
 - (b) **The United Nations Security Council Sanctions List(s) —**
 - website sanctions lists relating to Resolution 1267(1999) and 1989(2011)**
 - website sanctions lists relating to other UN Sanctions Resolution(s) (specify):**
 - (c) **Other source(s) (specify):**

PART D – Results of Checks

13. The following are the results of the checks made in Part C (tick/select all appropriate boxes and buttons):

- (1) A match with the identity of a specified entity was found in the customer database.
 - (a) A suspicious activity report was filed in relation to the customer or entity.
 - (b) A suspicious activity report is being prepared and will be filed in relation to the customer or entity on the Suspicious Activity Report form issued by the ONDCP.
- (2) A suspicious transaction was detected indicating possible links to a specified entity or terrorism financing.
 - (a) A suspicious activity report was filed in relation to the customer or entity.
 - (b) A suspicious activity report is being prepared and will be filed in relation to the customer or entity on the Suspicious Activity Report form issued by the ONDCP.
- (3) Property or funds belonging to or being held on behalf of a specified entity was discovered.
 - (a) A suspicious activity report was filed in relation to the customer or entity.
 - (b) A suspicious activity report is being prepared and will be filed in relation to the customer or entity on the Suspicious Activity Report form issued by the ONDCP.
- (4) Property or funds of a specified entity discovered in a previous reporting period continued to be held.
 - (a) A suspicious activity report was filed in relation to the customer or entity.
 - (b) A suspicious activity report is being prepared and will be filed in relation to the customer or entity on the Suspicious Activity Report form issued by the ONDCP.
- (5) No match was found with the identity of any specified entity in the customer database.
- (6) No suspicious transaction was detected that appeared to indicate possible links to a specified entity or terrorism financing.
- (7) No property or funds was discovered that was identified as belonging to or being held on behalf of a specified entity.
- (8) No property or funds was known to be in the possession or control of the reporting institution which belonged to or was held on behalf of any specified entity .

PART E – Particulars of Funds/Property Related to a Specified Entity

14. a. Name of specified entity (terrorist or terrorist organization) to whom the funds or property belongs or is related (eg. by direct or indirect ownership or control)

b. The following funds and/or other property related to the specified entity have been identified (include details of accounts involved and transactions conducted).

c. Total value of the funds or property:

I declare the information given herein is true and correct to the best of my knowledge and belief.

Date of report:
dd-mmmm-yyyy

Name of reporting officer:

Position of reporting officer:

Signature
(Sign here)

